

3/9/11

Highlighted Opportunities

Full time experienced **Customer Service Representative** to work in our Milton, DE office. Candidates will provide customer service and horticultural support to our customers and troubleshooting customer's lawn care needs. A Horticultural aptitude and good phone and people skills are required. Experience with Microsoft WORD, EXCEL, Mail Merge, and excellent computer skills are a must. Email resume and qualifications to info@lawnsunlimited.com or fax 302-645-5276.



THE BANK OF NEW YORK MELLON

C A R E E R O P P O R T U N I T I E S

The Bank of New York Mellon offers a competitive compensation, excellent benefits and unlimited growth potential. How to apply: Please visit our website at www.bnymellon.com/careers to build a profile. You may then enter the job number for the corresponding position, click search, click apply. If you are a returning job seeker please login using your previously established user name and password. New users must create a new account.

The Bank of NY Mellon is an Equal Opportunity/Affirmative Action Employer.

March 2011 Alternative Investment Services Openings
Wilmington, DE

Job # 1012440AIS Fund Accountant III (Fund of Hedge Funds)

Description

Senior Hedge Fund Accountants contribute to the production of client portfolio statements and Net Asset Value (NAV) calculations for Hedge Fund clients serviced in the Bank of New York Mellon's Alternative Investment Services Division (AIS). Ensure all trades are timely and accurately input into the appropriate client portfolios on a daily basis. Ensure timely and accurate processing of subscriptions and redemptions to client portfolios. Check accruals: Ensure accruals are being checked and properly posting to the portfolios on a daily basis. Cash and position reconciliation: Ensure cash and positions shown in the AIS portfolio system are reconciled to the client and/or the prime broker statements. Corporate action processing: Ensure all corporate actions that have occurred are properly reflected in the client portfolios. Book portfolio expenses: Ensure all expenses are accurately booked to the appropriate client portfolios. Ensure all securities are priced using an approved pricing service. Ensure all securities pricing is validated and verified using approved sources. Perform reconciliation on all payables and receivables: Ensure payables and receivables are reconciled on a daily basis. Exceptions are to be noted, researched and resolved in a timely manner. Research and resolve discrepancies: Ensure all portfolio discrepancies are researched and resolved in a timely and accurate manner. Other responsibilities: Prepare month-end portfolio. Interact with brokers on trade activity as needed. Prepare outgoing wire transfers. Direct client contact. Assist in reviewing investor statements. Assist in reviewing month-end portfolio statements for completeness and accuracy. Understand the overall direction of the AIS business and the relationship of these goals to the overall strategy of The Bank of New York Mellon.

Qualifications

Understand the core services of AIS and how they meet the client's needs, including: portfolio accounting, investor accounting, custody, and transfer agency. Understand the ancillary products and services provided to the AIS client base, including: pricing, corporate actions and cash management. Understand the security types making up the portfolios and how they trade, i.e., equities, fixed income securities, mortgage-backed securities, derivatives. Understand the transaction flows throughout AIS and the impact of mistakes at each step on the other. Knowledge of the policies and procedures of the department. For each client, be aware of the transaction history, patterns of investing, specific requirements, and service standards affecting that client. Understand the forms, documentation and other legal requirements to set up accounts in AIS. Understand the risks inherent in specific transactions. Understand the information flows through the various AIS systems. Knowledge of how to use the various systems specific to the job function.

Job # 1012338 AIS Fund Accountant III (Private Equity)

Description

Senior Hedge Fund Accountants contribute to the production of client portfolio statements and Net Asset Value (NAV) calculations for Hedge Fund clients serviced in the Bank of New York Mellon's Alternative Investment Services Division (AIS). Ensure all trades are timely and accurately input into the appropriate client portfolios on a daily basis. Ensure timely and accurate processing of subscriptions and redemptions to client portfolios. Check accruals: Ensure accruals are being checked and properly posting to the portfolios on a daily basis. Cash and position reconciliation: Ensure cash and positions shown in the AIS portfolio system are reconciled to the client and/or the prime broker statements. Corporate action processing: Ensure all corporate actions that have occurred are properly reflected in the client portfolios. Book portfolio expenses: Ensure all expenses are accurately booked to the appropriate client portfolios. Ensure all securities are priced using an approved pricing service. Ensure all securities pricing is validated and verified using approved sources. Perform reconciliation on all payables and receivables: Ensure payables and receivables are reconciled on a daily basis. Exceptions are to be noted, researched and resolved in a timely manner. Research and resolve discrepancies: Ensure all portfolio discrepancies are researched and resolved in a timely and accurate manner. Other responsibilities: Prepare month-end portfolio. Interact with brokers on trade activity as needed. Prepare outgoing wire transfers. Direct client contact. Assist in reviewing investor statements. Assist in reviewing month-end portfolio statements for completeness and accuracy. Understand the overall direction of the AIS business and the relationship of these goals to the overall strategy of The Bank of New York Mellon.

Qualifications

Understand the core services of AIS and how they meet the client's needs, including: portfolio accounting, investor accounting, custody, and transfer agency. Understand the ancillary products and services provided to the AIS client base, including: pricing, corporate actions and cash management. Understand the security types making up the portfolios and how they trade, i.e., equities, fixed income securities, mortgage-backed securities, derivatives. Understand the transaction flows throughout AIS and the impact of mistakes at each step on the other. Knowledge of the policies and procedures of the department. For each client, be aware of the transaction history, patterns of investing, specific requirements, and service standards affecting that client. Understand the forms, documentation and other legal requirements to set up accounts in AIS. Understand the risks inherent in specific transactions. Understand the information flows through the various AIS systems. Knowledge of how to use the various systems specific to the job function

Job # 1011427 AIS Fund Accountant I

Description

Hedge Fund Accountants contribute to the production of client portfolio statements and Net Asset Value (NAV) calculations for Hedge Fund clients serviced in the Bank of New York Mellon's Alternative Investment Services Division (AIS). Ensure all trades are timely and accurately input into the appropriate client portfolios on a daily basis. Ensure timely and accurate processing of subscriptions and redemptions to client portfolios. Check accruals: Ensure accruals are being checked and properly posting to the portfolios on a daily basis. Cash and position reconciliation: Ensure cash and positions shown in the AIS portfolio system are reconciled to the client and/or the prime broker statements. Corporate action processing: Ensure all corporate actions that have occurred are properly reflected in the client portfolios. Book portfolio expenses: Ensure all expenses are accurately booked to the appropriate client portfolios. Ensure all securities are priced using an approved pricing service. Ensure all securities pricing is validated and verified using approved sources. Perform reconciliation on all payables and receivables: Ensure payables and receivables are reconciled on a

daily basis. Exceptions are to be noted, researched and resolved in a timely manner. Research and resolve discrepancies: Ensure all portfolio discrepancies are researched and resolved in a timely and accurate manner. Other responsibilities: Prepare month-end portfolio. Interact with brokers on trade activity as needed. Prepare outgoing wire transfers. Direct client contact. Assist in reviewing investor statements. Assist in reviewing month-end portfolio statements for completeness and accuracy.

Qualifications

Understand the overall direction of the AIS business and the relationship of these goals to the overall strategy of The Bank of New York Mellon. Understand the core services of AIS and how they meet the client's needs, including: portfolio accounting, investor accounting, custody, and transfer agency. Understand the ancillary products and services provided to the AIS client base, including: pricing, corporate actions and cash management. Understand the security types making up the portfolios and how they trade, i.e., equities, fixed income securities, mortgage-backed securities, derivatives. Understand the transaction flows throughout AIS and the impact of mistakes at each step on the other. Knowledge of the policies and procedures of the department. For each client, be aware of the transaction history, patterns of investing, specific requirements, and service standards affecting that client. Understand the forms, documentation and other legal requirements to set up accounts in AIS. Understand the risks inherent in specific transactions. Understand the information flows through the various AIS systems. Knowledge of how to use the various systems specific to the job function

Job # 1011878 AIS Fund Accountant III (Financial Reporting)

Description

Senior Hedge Fund Accountants contribute to the production of client portfolio statements and Net Asset Value (NAV) calculations for Hedge Fund clients serviced in the Bank of New York Mellon's Alternative Investment Services Division (AIS). Ensure all trades are timely and accurately input into the appropriate client portfolios on a daily basis. Ensure timely and accurate processing of subscriptions and redemptions to client portfolios. Check accruals: Ensure accruals are being checked and properly posting to the portfolios on a daily basis. Cash and position reconciliation: Ensure cash and positions shown in the AIS portfolio system are reconciled to the client and/or the prime broker statements. Corporate action processing: Ensure all corporate actions that have occurred are properly reflected in the client portfolios. Book portfolio expenses: Ensure all expenses are accurately booked to the appropriate client portfolios. Ensure all securities are priced using an approved pricing service. Ensure all securities pricing is validated and verified using approved sources. Perform reconciliation on all payables and receivables: Ensure payables and receivables are reconciled on a daily basis. Exceptions are to be noted, researched and resolved in a timely manner. Research and resolve discrepancies: Ensure all portfolio discrepancies are researched and resolved in a timely and accurate manner. Other responsibilities: Prepare month-end portfolio. Interact with brokers on trade activity as needed. Prepare outgoing wire transfers. Direct client contact. Assist in reviewing investor statements. Assist in reviewing month-end portfolio statements for completeness and accuracy. Understand the overall direction of the AIS business and the relationship of these goals to the overall strategy of The Bank of New York Mellon.

Qualifications

Understand the core services of AIS and how they meet the client's needs, including: portfolio accounting, investor accounting, custody, and transfer agency. Understand the ancillary products and services provided to the AIS client base, including: pricing, corporate actions and cash management. Understand the security types making up the portfolios and how they trade, i.e., equities, fixed income securities, mortgage-backed securities, derivatives. Understand the transaction flows throughout AIS and the impact of mistakes at each step on the other. Knowledge of the policies and procedures of the department. For each client, be aware of the transaction history, patterns of investing, specific requirements, and service standards affecting that client. Understand the forms, documentation and other legal requirements to set up accounts in AIS. Understand the risks inherent in specific transactions. Understand the information flows through the various AIS systems. Knowledge of how to use the various systems specific to the job function

Don't forget to check these important sites for opportunities:

The People's Place <http://www.peoplesplace2.com/employment.html>

Delaware Employment Link for all jobs posted for the State of Delaware: <http://delawarestatejobs.com/>

Link for Jobs at Non-Merit State Agencies <http://www.delawarestatejobs.com/pages/additionaljobs.asp>

Delaware Job Link for jobs listed by Delaware Companies: <https://joblink.delaware.gov/>

County Jobs in Delaware:

- Kent County - <http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>
- Sussex County – <http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings>
- New Castle County – <http://www2.nccde.org/HR/Employment/default.aspx>

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the **final filing date.**

Job title: Social Services Technician

Opening date: 3/3/2011

Final filing date: Mar 9 2011 11:5

Recruitment number: 030111-MDDZ56-350700

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDDZ56&R3=350700>

Job title: Social Service Specialist II

Opening date: 3/3/2011

Final filing date: Mar 9 2011 11:5

Recruitment number: 030111-MDD002-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDD002&R3=350500>

Job title: Equipment Operator I

Opening date: 3/4/2011

Final filing date: Mar 10 2011 11:5

Recruitment number: 030211-MCCC01-550400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030211&R2=MCCC01&R3=550400>

Job title: Social Service Administrator

Opening date: 3/4/2011

Final filing date: Mar 10 2011 11:5

Recruitment number: 021011-MDDZ52-350200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021011&R2=MDDZ52&R3=350200>

Job title: Youth Rehabilitation Treatment Specialist

Opening date: 3/5/2011

Final filing date: Mar 11 2011 11:5

Recruitment number: 030311-MDDZ81-370500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030311&R2=MDDZ81&R3=370500>

Job title: Youth Rehabilitation Treatment Specialist

Opening date: 3/5/2011

Final filing date: Mar 11 2011 11:5

Recruitment number: 030311-MDDZ81-370500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030311&R2=MDDZ81&R3=370500>

Job title: Senior Social Worker/Case Manager

Opening date: 3/5/2011
Final filing date: Mar 11 2011 11:5
Recruitment number: 030311-MDDZ58-351400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030311&R2=MDDZ58&R3=351400>

Job title: Administrator Financial Determination Section
Opening date: 3/5/2011
Final filing date: Mar 11 2011 11:5
Recruitment number: 030311-MABZ01-350500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030311&R2=MABZ01&R3=350500>

Job title: Insurance Financial Analyst IV
Opening date: 3/2/2011
Final filing date: Mar 12 2011 11:5
Recruitment number: 030111-MABK04-120300
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MABK04&R3=120300>

Job title: Insurance Financial Analyst IV
Opening date: 2/27/2011
Final filing date: Mar 12 2011 11:5
Recruitment number: 021611-MABK04-120300
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021611&R2=MABK04&R3=120300>

Job title: State Service Center Administrator I
Opening date: 3/8/2011
Final filing date: Mar 14 2011 11:5
Recruitment number: 030411-MDBB01-351200
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030411&R2=MDBB01&R3=351200>

Job title: Accounting Specialist
Opening date: 3/8/2011
Final filing date: Mar 14 2011 11:5
Recruitment number: 030411-MABA02-550400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030411&R2=MABA02&R3=550400>

Job title: Assistant Youth Rehabilitation Institutional Superintendent
Opening date: 3/8/2011
Final filing date: Mar 14 2011 11:5
Recruitment number: 030311-MDDZ04-370500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030311&R2=MDDZ04&R3=370500>

Job title: State Contract Procurement Officer II
Opening date: 3/8/2011
Final filing date: Mar 14 2011 11:5
Recruitment number: 030311-MAGC02-100200
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030311&R2=MAGC02&R3=100200>

Job title: Hydrologist IV
Opening date: 3/2/2011

Final filing date: Mar 15 2011 11:5
Recruitment number: 030111-MGBF04-400400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MGBF04&R3=400400>

Job title: Unemployment Insurance Claims Processor
Opening date: 3/2/2011
Final filing date: Mar 15 2011 11:5
Recruitment number: 030111-MDDZ66-600600
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDDZ66&R3=600600>

Job title: Motor Vehicle Specialist I
Opening date: 3/9/2011
Final filing date: Mar 15 2011 11:5
Recruitment number: 030711-MBCB01-551100
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030711&R2=MBCB01&R3=551100>

Job title: Engineering/Planning/Surveying Technician V
Opening date: 3/9/2011
Final filing date: Mar 15 2011 11:5
Recruitment number: 030411-MFBA05-550800
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030411&R2=MFBA05&R3=550800>

Job title: Traffic Sign Installer Specialist
Opening date: 3/9/2011
Final filing date: Mar 15 2011 11:5
Recruitment number: 030411-MCCM02-550400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030411&R2=MCCM02&R3=550400>

Job title: Hydrologist I
Opening date: 3/6/2011
Final filing date: Mar 19 2011 11:5
Recruitment number: 030311-MGBF01-400400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030311&R2=MGBF01&R3=400400>

Job title: Engineer III
Opening date: 3/8/2011
Final filing date: Mar 21 2011 11:5
Recruitment number: 030311-MFBC03-550800
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030311&R2=MFBC03&R3=550800>

Job title: Park Manager
Opening date: 3/2/2011
Final filing date: Mar 22 2011 11:5
Recruitment number: 030111-MGCG02-400300
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MGCG02&R3=400300>

Job title: Nursing Supervisor
Opening date: 2/11/2011
Final filing date: Aug 10 2011 11:5
Recruitment number: 020711-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB04&R3=350500>

Job title: Registered Nurse III

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Registered Nurse I

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Registered Nurse II

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Advanced Practice Nurse

Opening date: 2/18/2011

Final filing date: Aug 17 2011 11:5

Recruitment number: 011411-MDGB05-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=011411&R2=MDGB05&R3=350500>

Job title: Correctional Officer/Physical Plant Maintenance Trades Mechanic I

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 022311-MCCH01-380100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022311&R2=MCCH01&R3=380100>

Job title: Registered Nurse III

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Registered Nurse I

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Registered Nurse II

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Licensed Practical Nurse III
Opening date: 3/3/2011
Final filing date: Aug 30 2011 11:5
Recruitment number: 030111-MDGA02-350500
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGA02&R3=350500>

Job title: Licensed Practical Nurse II
Opening date: 3/3/2011
Final filing date: Aug 30 2011 11:5
Recruitment number: 030111-MDGA02-350500
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGA02&R3=350500>

See Below for Jobs Recently Posted in the Cape Gazette

[Banquet Servers](#) - Irish Eyes

[Bus Persons, Servers](#) - Baywood Clubhouse

[Case Manager](#) - Big Brothers Big Sisters

[Circulating Nurses](#) - Surgical Center in Lewes

[Code Enforcement Officer](#) - City of Rehoboth Beach

[Cooks, Servers](#) - Irish Eyes

[Counter Person](#) - Capitol Cleaners

[Deli Help](#) - Capriotti's in Lewes

[EMT-B's, Drivers](#) - Hart to Heart Ambulance Service

[Energy Analyst Inspector](#) - PEG

[Event Coordinator](#) - Cape Henlopen State Park

[Flooring Installer](#) - Fehrenbach's Flooring

[Graphic Artist](#) - Schell Brothers

[Grounds Maintenance](#) - Tunnell Companies, L.P.

[Housekeeper](#) - Cadbury at Lewes

[HVAC Installer, Service Technician](#) - Hellens Heating & Air, Inc.

[Information Technology Administrator](#) - County Bank in Rehoboth

[Janitorial Cleaning](#) - St. Moritz Building Services

[Job Opportunities](#) - The Peninsula Golf & Country Club

[Job Opportunities](#) - Cape Henlopen State Park

[Kitchen Manager](#) - The Lighthouse

[Line Cooks](#) - Henlopen City Oyster House

[Maintenance Helper](#) - Brighton Suites Hotel

[Manager, Assistant Manager](#) - Dooney & Bourke Outlet Store

[Medical - Front Desk](#) - Medical Office

[Medical Office Assistant](#) - Medical Office

[Newspaper Deliverer](#) - Independent Distributor

[Nursing](#) - Renaissance Healthcare

[Registered Nurses](#) - Bayhealth

[Residential CAD Designer](#) - Construction Company

[RN, Rehab Job Fair](#) - Beebe Medical Center

[RNs/LPNs - Pediatric Office](#)

[Salon Positions - Bella Mia Hair Boutique](#)

[Salon Positions - Salon Milton](#)

[School Age Site Assistant, Summer Camp Counselors - Sussex Family YMCA](#)

[Server, Wait Staff - Cadbury at Lewes](#)

[Spa Coordinator, Management - Ocean Retreat Day Spa](#)

[Technician - Hot Tub Service](#)

[Veterinary Technician - Delaware SPCA](#)

[Web Programmer - Fine Line Websites](#)

Please see Below for Opportunities in the Dover Post

- **Collector** Commercial Collections only, Excellent. Benefits and compensation package. Please fax resume to: 302.734.5269 Min 3-5yrs exp preferred Job is located in Dover, DE.
- **OVERHEAD DOOR MECHANIC** Must have exp in several types of doors, docks, & gates. NO PHONE CALLS. Fax or Email resume to 1-800-256-7894 or jobs@ doorandgateusa.com.
- **Busy Body Shop looking for Highly Motivated Experienced Technician Call 410-896-2547 for more information**
- **PARAMOUNT HOME SALES** Due to the recent demand, we currently have several sales opportunities in our manufactured housing division. No experience needed, will train. 40K realistic 1st yr. Must have own transportation & cell phone **Email resumes to: jeisenbise@verizon.net or fax 717-755-6381**
- **WEEKEND SECURITY GUARD** In Milford, DE Serious Inquiries Only Read and Write Legibility Team Player Good Attitude Telephone Etiquette Apply in Person SeaWatch/ Staffmark 242 Rehoboth Blvd. Milford, DE Or call 302-422-0606
- St. Anne's Episcopal School seeks a **long term substitute** with a BA degree, preferably a BS, who has experience teaching middle school. This temporary position will include science and computer classes beginning on April 11th and will run through the week of June 6th. **To apply please send cover letter & resume to: Lora Byrd at lbyrd@ saintannesschool.org, prior to March 8, 2011.**
- **Medical Office Manager** For a busy practice in Dover. The right candidate must have a goodAttitude along with leadership skills. Minimum 2 years of experience. Flexibility and Punctuality is a must. Please submit resume to: hazel@umusa.net
- **TOWN TREASURER The Town of Houston** is seeking qualified applicants to fill the Town Treasurer vacancy. Applicants must be a citizen and resident of the Town of Houston and be at least 21 years of age. Experience with Quick Books a PLUS! This is a part time position that pays \$75/month. **Interested applicants should send their resume to the Mayor, Trent Crouch via email at: tccrouch@comcast.net.**
- **CABLE TECHNICIANS** Cable installation company looking for experienced technicians. Applicants must pass criminal background check and drug test. Company vehicles provided for employees with clean driving records. Benefits include vacation, medical & dental insurance fuel reimbursement and retirement plan. Send resume to: Tsteinfort@ Cable-Line.com or fax to 215-258-1388

- **TONY'S PIZZA HIRING FOR EXPERIENCED PIZZA MAKERS** Please apply in person @ **Tony's Pizza in Dover 1053 N. DuPont Hwy**
- Pro-Lock & Safe is looking for **Locksmith Technicians** Must be mechanically inclined and able to work with the public. With a strong desire to work hard and willing to work long hours. Applicants must have a good driving record, a CLEAN background check, and a drug test. Interested parties please fax resumes to 302-698-1357 NO NEED TO APPLY IF YOU HAVE A CRIMINAL RECORD.
- **Medical Clinical Assistant & Front Desk Receptionist** needed. At least one year of **relevant** experience required. Please send all M-S word resumes with relevant references to: harper_lil@yahoo.com
- **ARAMARK Healthcare** is seeking qualified applicants for the position of Senior Environmental Services Manager at Kent Memorial Hospital in Dover, DE. The Senior EVS Manager will be responsible for the planning, organizing, and developing of the overall operation of the housekeeping department. Minimum 3-7 years of housekeeping management experience in an acute care setting is required. Qualified applicants must be available to work nights and weekends. **Please apply via www.aramark.com/careers. Please reference Job Number 62956.**
- **WGMD IS ACCEPTING APPLICATIONS FOR OUTSIDE SALES** To fill out an application go to WGMD's business office, **at 31549 Dutton Lane, Lewes. M-F 9AM to 4PM** WGMD Resort Broadcasting is an Equal Opportunity Employer.
- **Personal Trainer Wanted**, Comp. wage, growth/bonus opps. Ppl skills & personality a must! Serious appl. only: www.DelawareFitnessJobs.com

Please see Below for Jobs Recently Posted Careerbuilder.com

Job Title	Company	Location	Date Posted	
Clinical Nutrition Coordinator	Extendicare Health Services	New Castle, DE	Mar-09	Apply
MEDICAL BILLER/CODER - Entry Level Training Available	NCO	Dover, DE	Mar-09	Apply
MEDICAL ADMINISTRATIVE ASSISTANT Training Available!	Healthcare Career Guide	Wilmington, DE	Mar-09	Apply
SURVEY POSITION	CENTURY ENGINEERING	Dover, DE	Mar-08	Apply
Sales Consultants Sales Reps * HIRING NOW * Smyrna Dover	WILLIS CHEVROLET	Smyrna Dover Wilmington, DE	Mar-08	Apply
Phlebotomist	Hooper Holmes	Dover, DE	Mar-08	Apply
QA Tester - OMNI, QC	Sapphire Technologies U. S.	NEWARK, DE	Mar-08	Apply

McKesson HED / Clindoc Consultant	Enterprise Software Deployment	Dover, DE	Mar-08	Apply
Director of Maintenance	Harrison Senior Living of Georgetown	Georgetown, DE	Mar-08	Apply
Geotechnical Field Technician	Geo-Technology Associates, Inc.	Georgetown, DE	Mar-08	Apply
Geotechnical Field Technician	Geo-Technology Associates, Inc.	Georgetown, DE	Mar-08	Apply
Counselor- Senior	MHM Services, Inc.	Dover, DE	Mar-08	Apply
Pediatric RNs and LPNs Needed in Middletown, DE	Bayada Nurses	Middletown, DE	Mar-08	Apply
Physical Therapist-Seaford, DE (1072010105731)	Physiotherapy Associates	Delaware, DE	Mar-08	Apply
Certified Occupational Therapist Assistant - COTA	ProStep Rehabilitation	New Castle, DE	Mar-08	Apply
Speech Language Pathologist- Speech Therapy	ProStep Rehabilitation	New Castle, DE	Mar-08	Apply
Macy's Dover Mall, Dover, DE: Retail Cosmetics Sales - Beauty Ad	Macy's	Dover, DE	Mar-08	Apply

See Below for Jobs Recently Posted on www.indeed.com

Delaware

[Production Tech](#) - new

S & S Professional Services - Wilmington, DE

Position Title: Production Tech Work Schedule: M-F, 8a-4p Location: Toledo, OH Pay Rate: DOE Type: 12 month contract Education: HS Diploma required...

From [S & S Professional Services](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Part-Time Customer Service Representative \(Fueler/...](#) - new

Penske - New Castle, DE

Position Summary: A Penske Customer Service Representative meets and greet incoming customers while performing entry-level duties. These may consist of fuel...

From [Penske](#) - 6 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Human Resources Generalist](#) - new

Cardno ENTRIX - New Castle, DE

Cardno ENTRIX is seeking an experienced Human Resources Generalist to join our firm. Provide general HR support for the Northeast and Great Lakes offices...

From [Cardno ENTRIX](#) - 19 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Administrative Assistant](#) - new

WSFS Bank - Wilmington, DE

If you are interested in helping WSFS Bank achieve its mission, "We Stand For Service and strengthening our communities", we are currently seeking an... \$29,490 - \$37,794 a year

From [WSFS Bank](#) - 11 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[REGISTRAR](#) - new

Bayhealth Medical Center - Dover, DE

Requires a High School Graduate. Basic computer literacy, including word processing and keyboarding skills of 35 WPM. Excellent verbal and reasoning skills...

From [Bayhealth Medical Center](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Administrative Assistant - Stine Haskell Research...](#) - new

DuPont - Wilmington, DE

DuPont is a global Fortune 100 company, operating in 70 countries today. We are looking for people who have a passion for delivering innovative, sustainable...

From [DuPont](#) - 2 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Family Admittance Associate](#) - new

Bright Horizons - Newark, DE

As Family Admittance Associate you will be responsible for admitting all children, parents/guardians and guests into the child care center. Incorporate Bright...

From [Bright Horizons](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Warehouse Operator- El Paso, IL](#) - new

S & S Professional Services - Wilmington, DE

Job Title: Warehouse Operator Work Schedule: Mon-Fri, 7am-3:30pm Location: El Paso, IL Pay Rate: DOE Type: Contract Education: HS Diploma or Equivalent...

From [S & S Professional Services](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[REP, PATIENT ACCOUNTING](#) - new

Bayhealth Medical Center - Dover, DE

Position requires a High school diploma or GED; one year of experience performing accounts payable functions and one year experience working in an...

From [Bayhealth Medical Center](#) - 12 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[SCHEDULER](#) - new

Bayhealth Medical Center - Dover, DE

Requires a High School graduate or GED. One year experience in a clerical healthcare setting. Basic computer experience with word processing and/or database...

From [Bayhealth Medical Center](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[CDL Container Delivery Driver](#) - new

Waste Management Frontline - Georgetown, DE

Container Delivery drivers are responsible for the delivery and pick up of waste containers used by the public.

Qualifications: • Must be at least 21 years of...

From [Waste Management Frontline](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Lab Assistant](#) - new

S & S Professional Services - Wilmington, DE - +1 location

Position Title: Lab Assistant Pay Rate: DOE Type: Contract Work Schedule: Mon-Fri; 8am-4:30pm Education: - HS Diploma required - Biology courses toward...

From [S & S Professional Services](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Server - Race and Sports Book](#) - new

Dover Downs Hotel & Casino - Dover, DE

MAJOR FOCUS: Responsible for taking and delivering food and beverage orders to the guests, setting tables and trays. ESSENTIAL FUNCTIONS: * Presents menu...

From [Dover Downs Hotel & Casino](#) - 20 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Center Manager](#) - new

FedEx Office - Newark, DE

Overview : The Center Manager, Spoke is responsible for managing the overall center operation, including supervision of team members and the administration of...

From [FedEx Office](#) - 16 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Product Specialist](#) - new

WSFS Bank - Newark, DE

If you are interested in helping WSFS Bank achieve its mission to Strengthen the Core of Delaware, we are currently seeking a... Product Specialist Join... \$12.74 - \$15.26 an hour

From [WSFS Bank](#) - 11 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Quality Control Inspector](#) - new

Summit Aviation Delaware - Middletown, DE

Performs Technical Inspector functions on Boeing CH-47 series Chinook helicopters, including US Army maintenance and historical forms and records. Requirements...

From [JSFirm](#) - 10 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Outbound Calling Specialist](#) - new

WSFS Bank - Newark, DE

If you are interested in helping WSFS Bank achieve its mission, "We Stand For Service and strengthening our communities", we are currently seeking an Outbound... \$12.74 - \$15.26 an hour

From [WSFS Bank](#) - 11 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Clinical Technician](#) - new

SpecialtyCare - Dover, DE

SpecialtyCare is the nation's leading provider of outsourced perfusion services, surgical assistants, intraoperative neurological monitoring and clinical...

From [SpecialtyCare](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Beauty Ambassador](#) - new

Bare Escentuals - Delaware

About Us Bare Escentuals, Inc. is one of the fastest growing prestige cosmetic companies in the United States and a leader in mineral-based cosmetics. The...

From [Bare Escentuals](#) - 11 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Freight Car Repairer](#) - new

Norfolk Southern Corp - Newark, DE

Job Description: Freight Car Repairer Job Description: Freight Car Repairers are responsible for inspection, periodic maintenance, and repair of railway...

From [Norfolk Southern Corp](#) - 12 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[FAA Clnt Trea Spec I](#) - new

iNautix Technologies - Wilmington, DE

Prepares and distributes various reports in support of the Treasury and Client Services department. Analyzes reports and ensures accuracy of data. INTERACTIVE...

From [iNautix Technologies](#) - 15 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Customer Service Manager](#) - new

Wawa - Eastern Shore, DE

The Customer Service Manager (CSM) is responsible for managing all aspects of customer service, safety and vendor care. The CSM is a dedicated resource within...

From [Wawa](#) - 12 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[MEDICAL BILLER/CODER | Training Program Offered](#) - new

M.C.D. - Dover, DE

We're looking for those interested in becoming a medical biller and coder. If you want a fast-paced career in healthcare, apply now. As a medical biller/coder...

From [CareerBuilder](#) - 1 hour ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Customer Service Associate](#) - new

Milford, DE

Customer Service Associate - Financial Overview: Growing and expanding financial retail company in northern Delaware is searching for full-time customer...

From [Monster](#) - 5 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Corporate Trust Relationship Specialist 1](#) - new

Wells Fargo - Wilmington, DE

Job Title: Corporate Trust Relationship Specialist 1 Requisition Number: 3447099 Schedule Type: Regular Work Hours: 40.00 Telecommute Option...

From [Wells Fargo](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Female Brand Ambassador - Hair Care Product](#) - new

Triple Point - Newark, DE

Company Description: At the nexus of the enticing brand, the educated and engaged consumer, and the expert Brand Ambassador sits Triple Point. As the world's... \$15 an hour

From [ZipRecruiter](#) - 13 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Store Associate](#) - new

Akzo Nobel Paints LLC - Wilmington, DE

STORE ASSOCIATE - WILMINGTON, DE AkzoNobel is proud to be one of the world's leading industrial companies. Based in Amsterdam, the Netherlands, we make and...

From [AkzoNobel](#) - 16 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Residential Driver](#) - new

Waste Management Frontline - Georgetown, DE

At Waste Management the Residential driver position is one of our most physically demanding jobs. Drivers are responsible for the collection and hand loading of...

From [Waste Management Frontline](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[HOSTESS/CASHIER](#) - new

Bob Evans - Newark, DE

The job of the Host/Hostess is critical to the operation. You are the first person to greet the guest and are the last person with whom the guest has contact...

From [Bob Evans](#) - 16 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Part Time Retail Sales Representative](#) - new

MarketStar - Dover, DE - [+1 location](#)

At MarketStar, our energized employees are building brands every day and contributing to more than \$10 billion in revenue for our clients. Working with...

From [Marketstar](#) - 7 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Office Manager](#) - new

Marketing Associates - Wilmington, DE

With more than 150 professionals, the agency provides targeted, end-to-end solutions to its clients in both consumer and business-to-business markets. Founded...

From [Monster](#) - 17 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[3 High-Energy Kiddos Looking For Loving, Exp. Baby...](#) - new

Smyrna, DE

We are a CHRISTIAN family with three children ages 6, (almost) 4, and 19 months. (Two girls and a toddler boy.) We are new to the area and looking to develop a...

From [Care.com](#) - 3 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Waitress](#) - new

Nanticoke Memorial Hospital - Seaford, DE

POSITION TITLE: Food Service Aide/Dietary Waitress SERVICE AREA: LifeCare - Food Services REPORTS TO: Food Service Specialist Education : High School diploma...

From [Nanticoke Memorial Hospital](#) - 3 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Lab Tech - Wilmington, DE](#) - new

S & S Professional Services - Wilmington, DE

Job Title: Lab Tech (4609) Work Schedule: Mon-Fri; 6:30am-3pm Location: Wilmington, DE Pay Rate: DOE Type: Contract Education: HS Diploma or Equivalent...

From [S & S Professional Services](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Rehab Technician](#) - new

ATI Physical Therapy - Newark, DE - +1 location

Individual is responsible for assisting Licensed Clinical Staff, maintaining overall cleanliness of the clinic, and ensuring clinic equipment is in working...

From [ATI Physical Therapy](#) - 9 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[R&D Tech](#) - new

S & S Professional Services - Wilmington, DE

Job Title: R&D Tech Work Schedule: Mon-Fri; 7:30am - 4pm Location: Newark, DE Pay Rate: DOE Education: HS Diploma or Equivalent Type of Company: Oil & Gas...

From [S & S Professional Services](#) - 18 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Production Administrator](#) - new

NVR - Dagsboro, DE

Stability, growth, leadership ...if you are seeking a future filled with opportunity then we would like to talk with you. NVR, Inc. (parent to Ryan Homes, NVHomes...

From [NVR](#) - 19 hours ago - [save job](#) - [block](#) - [email](#) - [more...](#)

[Merchandiser Part-time - Seaford](#) - new

Kraft - Milford, DE

Kraft Foods - Sales Service Representative (Part-Time...

From Kraft - 5 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Parts Counter Person - New Castle, DE](#) - new

Hertrich Family of Automobile Dealers - New Castle, DE

DESCRIPTION HERTRICH of New Castle on DuPont Highway in New Castle, Delaware seeks Parts Counter persons to enhance our service team. Our business is growing...

From Hertrich Family of Automobile Dealers - 16 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Operations - Public Sector Transaction Services Re...](#) - new

Citigroup - Newark, DE

Operations - Business Overview The Public Sector Lockbox business provides a variety of services to government clients to assist them in managing their...

From Brokerhunter.com - 20 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[College Graduate Leadership Training Program](#) - new

Wawa - Eastern Shore, DE

College Graduate Leadership Training Program About the Program: The College Graduate Leadership training program is a world class opportunity for a new...

From Wawa - 12 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[KITCHEN PREPARATION](#) - new

Bob Evans - Newark, DE

As a Kitchen Prep your job is critical to the smooth operation of the restaurant both in supplying the needed food items and in keeping the kitchen organized...

From Bob Evans - 16 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[SUPV, HOUSE](#) - new

Bayhealth Medical Center - Dover, DE

The House Supervisor is a registered professional nurse who assumes responsibility for staffing, correlation between medical staff and OR personnel for...

From Bayhealth Medical Center - 1 day ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Part-Time Babysitter Needed For My 9 Month Old Son](#) - new

Wilmington, DE

I am currently seeking a part-time babysitter with their own transportation to babysit in our home. I have a wonderful 9 1/2-month-old son who wants someone who... \$10 an hour

From Care.com - 3 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Bookkeeper](#) - new

Wilmington, DE

Growing Wilmington company seeks full time bookkeeper. Associates degree, 5 years experience, PC skills with

proficiency in Excel and excellent customer service...

From [Monster](#) - 17 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Store Maintenance Associate](#) - new

Wawa - Smyrna, DE - [+10 locations](#)

The Store Maintenance Associate is responsible for all aspects of the facility including exterior maintenance, cleanliness and safety. The Store Maintenance...

From [Wawa](#) - 12 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Salon Front Desk Associate - Christiana Mall \(4141...\)](#) - new

JCPenney - Newark, DE

The Salon Front Desk Associate greets, directs and talks with customers and visitors upon entry to the Salon Reception Area. The # 1 priority of ALL our...

From [AllRetailJobs.com](#) - 21 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Customer Service Associate](#) - new

Wawa - Smyrna, DE - [+17 locations](#)

The Customer Service Associate works in support of the store management team to facilitate the completion of all store level tasks and performs a variety of...

From [Wawa](#) - 12 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[State Trooper](#) - new

911hotjobs - Delaware

The Delaware State Police continuously accept applications for the position of Delaware State Trooper. Potential candidates are encouraged to view all important...

From [911hotjobs.com](#) - 19 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Urban Outfitters Part-time and Full-time Sales](#) - new

Urban Outfitters - Newark, DE

TITLE: SALES ASSOCIATES REPORTS TO: Store Management OBJECTIVE: Support store management team to achieve a store environment that fosters creativity employee...

From [Urban Outfitters](#) - 13 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Sponsored Jobs](#)

[Picker / Packer \(Warehouse\)](#)

Smart Office Employment - Wilmington, DE

We are currently seeking a Warehouse Picker / Packer to join our company. The Warehouse Worker must have previous experience or knowledge of loading and... \$15 - \$17 an hour

From [Job.com](#) - 3 hours ago

[Pizza Hut Assistant General Manager](#)

PizzaHut - New Castle, DE

To eat. To laugh. To share. That's why people come to Pizza Hut. It's the calling of our Assistant General Managers

to make them feel like family with smiles...

From [PizzaHut](#) - 4 hours ago

Sort by: **relevance** - [date](#)

[Urban Outfitters Part-time and Full-time Sales](#) - new

Urban Outfitters - Newark, DE

TITLE: SALES ASSOCIATES REPORTS TO: Store Management OBJECTIVE: Support store management team to achieve a store environment that fosters creativity employee...

From [Urban Outfitters](#) - 13 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Cast Technician](#) - new

Nemours - Wilmington, DE

Nemours is seeking a Cast Technician to join our team in Delaware. As one of the nation's premier pediatric health care systems, Nemours provides world-class...

From [Nemours](#) - 17 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Staff Accountant](#) - new

WSFS Bank - Wilmington, DE

If you are interested in helping WSFS Bank achieve its mission, "We Stand For Service and strengthening our communities", we are currently seeking a Staff... \$14.18 - \$18.14 an hour

From [WSFS Bank](#) - 11 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[R&D Technician- Research Triangle Park NC](#) - new

S & S Professional Services - Wilmington, DE

Job Title: R&D Tech (5764) Work Schedule: Mon-Fri; 8am-4:30pm Location: Research Triangle Park, NC Pay Rate: Type: Contract Education: Bachelor in Chemical...

From [S & S Professional Services](#) - 18 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Operations - Head of Operations Control for TTS](#) - new

Citigroup - New Castle, DE

Operations - The Head of Operations Control for TTS (Trade and Treasury Services) manages the oversight activities to assist in ensuring that Operations is well...

From [Brokerhunter.com](#) - 24 minutes ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[assistant to doctor](#) - new

Wilmington, DE

Looking for qualified candidate to assist doctor in office. Duties include helping patients into and out of exam rooms, assisting doctor with in office... \$10 - \$11 an hour

From [CareerBuilder](#) - 18 minutes ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Now Hiring hourly team members for all positions](#) - new

Qdoba Restaurant - Delaware

Now Hiring hourly team members for all positions We offer a fun, casual work environment, meal discounts, & opportunity for advancement. If this sounds like a...

From [Qdoba Restaurant](#) - 1 day ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Crew Opportunities](#) - new

Red Lobster - Newark, DE - [+2 locations](#)

Red Lobster is the world's largest casual dining seafood restaurant company and has been the market leader in casual dining seafood since the first restaurant...

From [Monster](#) - 17 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Fraud Prevention Analyst](#) - new

ING DIRECT - Wilmington, DE

The mandate of the Customer Security Department is to investigate customer information to identify and assist with the prevention of loss due to fraudulent...

From [ING DIRECT](#) - 17 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Medical Secretary III Licensure Specialist](#) - new

Nemours - Wilmington, DE

Nemours is seeking a Medical Secretary III, Licensure Specialist to join our team in Delaware. As one of the nation's premier pediatric health care systems...

From [HEALTHeCAREERS Network](#) - 1 day ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Maintenance Planner/Scheduler - Elsmere, DE](#) - new

STS AeroStaff Services - Delaware

Under the direction of the Manager, Planning and Scheduling. Responsible for monitoring, analyzing, adjusting, communicating and translating the Master Schedule...

From [AviationJobSearch.com](#) - 11 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Summer Nanny Needed](#) - new

Wilmington, DE

I'm looking for an energetic and nurturing provider who can help with: * Taking care of typical childcare tasks *

Providing nurturing and responsible care * It...

From [Care.com](#) - 3 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[AIS Team Leader IRR](#) - new

BNY Mellon - Wilmington, DE

Oversee alternative investment functions for various types of alternative investment clients. Manage and develop staff, and assist Alternative Investment...

From [BNY Mellon](#) - 36 minutes ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Daycare For 3 Year Old Girl](#) - new

Newark, DE

I have my daughter on a weird schedule with her father -- 4 days on; 4 days off. I work 5 days a week 40 hours, but I wouldn't need all 5 days. Interviews will...

From [Care.com](#) - 3 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[FAA Clnt Trea Spec I](#) - new

BNY Mellon - Wilmington, DE

Prepares and distributes various reports in support of the Treasury and Client Services department. Analyzes reports and ensures accuracy of data. INTERACTIVE...

From [BNY Mellon](#) - 35 minutes ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[SMT Rework/ Repair Tech](#) - new

McGrath Systems - Delaware

Our client in the Bear, DE area is seeking an SMT Repair Tech to join their team. SMT Repair Tech Must have prior exp in the Electronic Industry Must be... \$10 - \$12 an hour

From [McGrath Systems](#) - 18 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[SERVER](#) - new

Bob Evans - Newark, DE

Your role as a server is to help prepare and serve the best home-style food, as you provide guests with the BEST hospitality and great service.

From [Bob Evans](#) - 16 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[C.N.A. FT NCC](#) - new

Delaware Hospice - New Castle County, DE

Hours are Monday-Friday 8:00am-4:30pm. Schedule will require working weekends, as needed. POSITION

DESCRIPTION: Serves as a member of the hospice team by...

From [Delaware Hospice](#) - 1 day ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[ASST, COOK](#) - new

Bayhealth Medical Center - Dover, DE

Requires High School Diploma or GED. Six months Food Prep in Institutional or Hospitality Industry. Knife handling skills. Food Safety. Ability to read and...

From [Bayhealth Medical Center](#) - 18 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Inside Sales Rep](#) - new

Choctaw-Kaul Distribution - Newark, DE

The Inside Sales Representative is the in-office counterpart to one or multiple Account Managers depending on account volumes. This position is responsible for...

From [Monster](#) - 11 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Injury Prevention Coordinator- Part Time-20 hours...](#) - new

Nemours - Wilmington, DE

Nemours is seeking an Injury Prevention Coordinator to join our team in Delaware. As one of the nation's premier pediatric health care systems, Nemours...

From [HEALTHeCAREERS Network](#) - 1 day ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[ECMO Coordinator](#) - new

Nemours - Wilmington, DE

As one of the nation's premier pediatric health care systems, Nemours provides world-class clinical care in four states -- Delaware, Florida, New Jersey and...

From [HEALTHeCAREERS Network](#) - 1 day ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[General Manager In Training](#) - new

Wawa - Eastern Shore, DE

The General Manager in Training is responsible for the assistance to the General Manager in management of the entire store operation. They will lead the...

From [Wawa](#) - 12 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Assistant General Manager](#) - new

Wawa - Eastern Shore, DE

The Assistant General Manager is responsible for supporting the General Manager in the management of the entire store's operations. He or she is also...

From [Wawa](#) - 12 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[AIS Fund Accountant III \(Fund of Hedge Funds\)](#) - new

BNY Mellon - Wilmington, DE

Senior Hedge Fund Accountants contribute to the production of client portfolio statements and Net Asset Value (NAV) calculations for Hedge Fund clients serviced...

From [BNY Mellon](#) - 36 minutes ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Capacity Planning Lead](#) - new

ING Direct - Wilmington, DE

Who are we? ING DIRECT exists to help you save your money. We do business online, over the phone and by mail. Without the overhead and high operational...

From [Global Risk Jobs](#) - 4 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Business Analyst](#) - new

JPMorgan Chase - Wilmington, DE

Business Analyst - 110013764 Job Description JPMorgan Chase & Co. (NYSE: JPM) is a leading global financial services firm with assets of \$2.1 trillion and...

From [JPMorgan Chase](#) - 18 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Merchandiser](#) - new

Commonwealth of Pennsylvania - Greenwood, DE

RMSI (Retail Merchandising Solutions, Inc.) has several openings for skilled merchandisers in the Philadelphia area. We are a growing, national company with 13... \$21,840 a year

From [Commonwealth of Pennsylvania](#) - 15 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Business Architect Director](#) - new

JPMorgan Chase - Wilmington, DE

Business Architect Director - 110016085 Job Description JPMorgan Chase & Co. (NYSE: JPM) is a leading global financial services firm with assets of \$2.1...

From JPMorgan Chase - 18 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Risk Manager](#) - new

JPMorgan Chase - Newark, DE

Risk Manager - 110016573 Job Description About JPMorgan Chase: JPMorgan Chase & Co. (NYSE: JPM) is a leading global financial services firm with assets of...

From JPMorgan Chase - 18 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Fresh Food Manager](#) - new

Wawa - Eastern Shore, DE

The Fresh Food Manager is responsible for managing all aspects of the fresh food and beverage operation of the store (collectively, the "food service area...

From Wawa - 12 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)

[Project Manager](#) - new

JPMorgan Chase - Wilmington, DE

Project Manager - 110017078 Job Description JPMorgan Chase & Co. (NYSE: JPM) is a leading global financial services firm with assets of \$2.1 trillion and...

From JPMorgan Chase - 18 hours ago - [save job](#) -

[block](#) - [email](#) - [more...](#)
